

October 1st 2020

Dear Parents /Carers

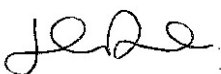
It is vitally important that we all work together to limit the spread of Covid-19. West Berkshire Council have produced A Covid-19 Quick Guide for Parents which is attached.

You must contact your child's unit office (Inspiration 01635 877114, The Pod 01635 522748, Integration 0118 941 6636, Intervention 01635 49397, and Independence 01635 48872) in the following circumstances:

- a) Your child has symptoms of Covid - your child should not attend school; please tell us when the symptoms started and arrange for a Covid test.
- b) Your child is isolating because another member of the household is displaying symptoms - your child should not attend school.
- c) If your child has a test - please tell us the date of the test.
- d) If your child or other household member has tested negative - we must know before they return to school.
- e) If your child has tested positive - we will need to do a rapid school contact tracing exercise with the learner.
- f) If another member of your household has tested positive we need to know the end date of isolation given by Test & Trace.
- g) The date of completion of a 10 or 14 day isolation - this may be determined by school or Test & Trace.
- h) Your child has been contacted by Test & Trace and asked to isolate - please tell us the end date of isolation.

Thank you for your cooperation.

Regards,



Jacquie Davies, Headteacher

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